

PlanH 2024 Grant application questions

PLEASE NOTE: THIS IS NOT THE APPLICATION FORM

This document includes the questions you will be asked when you apply for the PlanH 2024 grants. To submit an application, use the webform here:

<https://survey.alchemer-ca.com/s3/50243505/PlanH2024-Application>

We advise you to review the [Grant Application Guide](#) found on the PlanH website before completing the application.

About the grants

Application deadline: July 4, 2024 at 11:59 PM Pacific Time

Decision notification: August, 2024

Grant streams

This webform can be used for both the Healthy Public Policy (HPP) and Community Connectedness (CC) grant streams.

Through a partnership with Vancouver Coastal Health Authority (VCH), we are pleased to offer additional grants in the Healthy Public Policy Stream for projects in the VCH region. No additional application is required.

To submit the grant application, you will need the following:

Required information:

Completed all the questions in the application webform.

A completed budget and work plan using our [template](#)

Optional material:

Any supporting documents you would like to include with your application (e.g. letters of support, reports or studies, relevant community plan documents)

Communities are encouraged to reach out to grants@bchealthycommunities.ca to learn about the grant-making process and decision criteria or to book a consultation with us prior to applying.

Stream

1) There are two PlanH grant streams:

Healthy Public Policy Grant Stream.

Objective: To foster the development of healthy public policy at the local community

level.

New this year: Applications in this stream must focus on upstream policy initiatives that align with one or more of the following Population and Public Health Priorities*:

- Best Start in Life,
- Health Impacts of Climate Change,
- Communicable Disease Prevention & Response,
- Non-communicable Disease & Injury Prevention,
- Prevention & Reduction of Substance-related Harms,
- Population Mental Health & Wellness.

**For addition details on these priorities, please see the PlanH FAQ resource [on the PlanH application guide website](#).*

Maximum amount per grant: Up to \$15,000

Community Connectedness Grant Stream.

Objective: To enhance a sense of belonging within local community.

Maximum amount per grant: Up to \$5,000

This application is for (select one stream):

☐ Healthy Public Policy

☐ Community Connectedness

2) HPP APPLICANTS ONLY: Please select one or more of the Population and Public Priorities this project will advance:

☐ Health Impacts of Climate Change

☐ Best Start in Life

☐ Communicable Disease Prevention and Response

☐ Prevention and Reduction of Substance-related Harms

☐ Non-communicable Disease and Injury Prevention

☐ Population Mental Health and Wellness

Applicant Information

3) Please indicate the name of the Indigenous government or local government applying.*

4) Please indicate the type of government applying.*

☐ First Nation Band or Self-Governing First Nation

☐ First Nation Tribal Council

☐ Métis Chartered Community

☐ Municipality

☐ Regional District

☐ Other - write in: _____ *

5) What is the name or proposed title of your project?*

Applicant contact details

6) Primary Contact*

Full name: _____

Position or Title: _____

Organization: _____

Email: _____

Phone: _____

7) Applicant mailing address:*

Street address, RR or PO Box: _____

City, District, Village or Town: _____

Postal Code: _____

8) Secondary contact information

Full Name: _____

Position or Title: _____

Organization: _____

Email: _____

Phone: _____

9) Only primary and secondary contacts will receive communication regarding this application and the grant decision. What is your preferred method of communication?*

☐ Email

☐ Phone

☐ Other - write in: _____ *

Health authorities and BCHC past funding

10) Has your organization received BC Healthy Communities or PlanH support in the past (e.g., PlanH or Age-friendly Communities funding, BC Healthy Communities services, other contract)?*

☐ Yes

☐ No

☐ Unknown

11) If yes, please indicate the project name and year.*

12) Please indicate the health authority region in which your organization is located. Please also indicate if your community is served by the First Nations Health Authority.*

☐ Fraser Health

☐ Interior Health

☐ Island Health

☐ Northern Health

☐ Vancouver Coastal Health

☐ First Nations Health Authority

13) Do you have an existing relationship with your health authority(ies)? *

☐ Yes

☐ No

14) If you have an existing partnership with your health authority, please provide key contact information.*

Primary health authority contact name:

Primary health authority contact position:

Primary health authority contact email:

Primary health authority contact phone number:

Secondary health authority contact name:

Secondary health authority contact position:

Secondary health authority contact email:

Secondary health authority contact phone number:

Project Overview & Project Plan

This section is about your project goals and activities planned for the grant period. We are also interested in learning more about the changes you expect to see, and how you will know if this project/initiative is successful.

15) Please provide a short description of your project/initiative (max 200 words).

NOTE: *This description will be shared publicly if your application receives funding.**

16) What do you intend to achieve? What changes do you anticipate as a result of this initiative?*

17) If there is a target population(s) for this project, please explain who that is and why this decision was made.

18) **Healthy Public Policy applicants only: What will you do?**

Please describe the activities planned and how a healthy public policy will be developed in your community. Please be as specific as possible. For more information on healthy public policy, refer to the [Grant Application Guide](#).*

19) Healthy Public Policy applicants only: Please describe how your project and activities will help advance one or more of the following Population and Public Health Priorities:

- Health Impacts of Climate Change
- Best Start in Life
- Communicable Disease Prevention and Response
- Prevention and Reduction of Substance-related Harms
- Non-communicable Disease and Injury Prevention
- Population Mental Health and Wellness

For more information, refer to the [Grant Application Guide: FAQ section](#).

20) Community Connectedness applicants only: What will you do?

Please describe the activities planned and how these will increase community connectedness in your community. Please be as specific as possible. For more information on community connectedness, refer to the [Grant Application Guide](#).*

21) How might your project consider applying an equity lens - for more information on equity, please see our [Supporting Equity in Planning and Policy Action Guide](#)

How might your project advance Truth, Rights and Reconciliation? For more information see the [Declaration Act](#).*

22) Healthy Public Policy applicants only: How will you know if your project or process is successful? What are the intended outcomes (e.g., modify existing policies/practices/plans, or create a new policy)?*

23) **Community Connectedness applicants only:** How will you know if your project is successful? What are the intended outcomes (e.g., increased social cohesion or sense of belonging in the community, establishing connections and partnerships within the community)?*

24) How will you track progress?*

25) Please share any ideas you have to sustain the benefits of this project beyond the grant period.*

26) Is the proposed project building on previous projects or policies in your community?*

☐ Yes

☐ No

☐ Not sure

27) **If yes,** please tell us the project or policy name and how the proposed project will build on this previous work. *

Collaboration & Key Partners/Stakeholders

This section is about who you plan to partner with during your project. Applicants are encouraged to work with a variety of partners across sectors to support collaboration and learning from others.

28) What is your role as local or Indigenous government and lead applicant in this project?*

29) Which partners, including health authorities and potential collaborators in other sectors, will be involved in your project?

Using the table below, please list a) any partner organizations; b) a short description of how they will be involved and c) a specific contact person within each organization, if known.

	Proposed Partner Organization	Proposed Roles and Responsibilities	Contact Name
1	___	___	___
2	___	___	___
3	___	___	___
4	___	___	___
5	___	___	___
6	___	___	___
7	___	___	___
8	___	___	___
9	___	___	___

30) **Healthy Public Policy applicants only: The PlanH Healthy Public Policy grant includes a cash award as well as in-kind support from BC Healthy Communities staff. What support do you anticipate, if any?**

Check all that apply:*

☐ Providing input on goal development and/or policy recommendations

☐ Offering guidance on reflective planning practice

- ☐ Supporting, monitoring and guiding evaluation strategies including the development of indicators, data collection methods and evaluation frameworks
- ☐ Researching a variety of topics areas ranging from processes (e.g. partnership development, data collection strategies) to content (e.g. housing, food systems, transportation planning, and revisions to Official Community Plans or Regional Health and Wellness plans)
- ☐ Developing in-person and online community engagement processes, including planning, design and facilitation
- ☐ Connecting local and Indigenous governments to community-based organizations, other local and Indigenous governments and regional health authorities (e.g. introductions, convening meetings, bridge-building)
- ☐ Reviewing documents and advising on best practices
- ☐ Participating in advisory committees
- ☐ Sharing resources developed by BC Healthy Communities and others
- ☐ Designing and delivering online trainings and webinars specific to your needs
- ☐ Planning and co-facilitating larger events, including regional forums
- ☐ Other - Write In:: _____ *
- ☐ We do not anticipate needing any support from BC Healthy Communities

Project Workplan & Budget

Please use the [linked budget and workplan template](#) to complete this section of the application.

The budget helps us to understand how you propose to spend any grant monies, any additional resources you may have, and what your activities will cost.

In the workplan, please include a) project milestones, b) a brief description, c) anticipated date of completion, d) who is responsible for the action, and e) if you anticipate BCHC staff support to complete this milestone. This helps us to understand your proposed timelines and plan for BCHC in-kind support.

NOTE: You will be asked to upload or email the budget and workplan within the application webform.

Additional Files

33) Do you have any additional files to include to support your application (e.g., presentations, diagrams, pictures, stories, council motions)?

(Please note that letters of support from project partners are strongly encouraged. Up to three letters of support as evidence of partnership or collaboration can be included in this section).*

NOTE: IF you answer “YES” you will be asked to upload or email the additional files.

Staying in touch

35) Please tell us how you heard about this grant opportunity.

☐ PlanH newsletter

☐ BC Healthy Communities newsletter

☐ Health authority

☐ BC Government News/ Announcement

☐ Social media

☐ Email from BC Healthy Communities

☐ Email from another organization

☐ Word of mouth

☐ Other - write in: _____ *

36) Would you like to subscribe to our PlanH newsletter to hear about other funding opportunities, learning events, community stories and more?

☐ Yes, please!

☐ No thanks

37) If YES: Great! Please provide the email address you would like subscribed to our email list.*

Reviewing your application

NOTE: *This is the end of the application questions. At this stage in the webform you will have the opportunity to review your answers and make changes, save and return, or submit*

You will also have the opportunity to add a second email to receive a PDF copy of your application. A copy is automatically sent to the primary contact email provided at the beginning of the application.